

Executive Council Meeting

Thursday 30th March 2017

Held at 202 Lambeth Road, London

Present:

Henk Arntz (President)	NIVRE, Netherlands
Peter Verlinden (Hon Treasurer)	BAMTES, Belgium
Jean-Pierre Mortreux	CEEMF, France
Anthony Mattheou	HMTCA, Greece
Rene van Dijk	NIVRE, Netherlands
Raymond Gauvain	UPEM, France
Gerd Weselmann	VDSS, Germany
Gunnar Pihl	VDSS, Germany
Paul Owen	Secretary

Apologies

None received.

Minutes

1. Opening of the meeting by the President

The President, Henk Arntz, after waiting for any delayed representatives, opened the meeting at 10:40 by welcoming all those present.

2. Approval of the minutes of the previous meeting

The minutes to the last ExCo Meeting, held in Rotterdam on 27th October 2016, were approved without amendment.

3. Report of Activities and Contacts

The President invited representatives to provide reports on their activities and contacts since the last meeting.

Of particular note: **BAMTES** – advised that they are updating their deeds to improve compatibility with current situation. **VDSS** – informed that at a recent lunch time meeting they invited the Secretary General of IUMI and reported that Massimo Canepa was well known to IUMI members. (Henk informed that at the IUMI spring meeting 26-28 March he had attended to provide an update on the engine damage database.) IUMI Secretary General said he wanted to improve the IUMI network through FEMAS. Henk suggested we need more feedback from Massimo, he also said he will pass on the names of the committee members who he encouraged members to

contact. He reminded that FEMAS is a member of the IUMI Loss Prevention Committee.

HMTCA – Reported that they had completed an update of their general regulations which will be presented to their general assembly at the end of April. It includes a list of jobs that surveyors and consultants can do. He mentioned some cultural activities organized by HMTCA – Anthony referred to 11,000 years ago and transport between islands, they saw the remains of wooden boat. A speech is organised to 120 graduate students in the technical university in April to promote our industry.

Henk asked if any other Associations made contact with young students. Gerd answered that it is difficult for youngsters to become surveyors without experience. Anthony answered that both he and his son had worked on tankers for six months. In **UPEM** they have just discussed the subject of younger people, in the past they created a diploma for officers in Le Havre at Masters level for surveyor training, but first they need experience before they can become a surveyor. Jean-Pierre said that they are arranging a meeting for surveyors including the French Authorities and Shipyards, when the programme is ready he agreed to share it. Rene said his board are looking at the added value of FEMAS membership.

4. Financial Report by Hon Treasurer

The Hon Treasurer, Peter Verlinden, presented the accounts and reported that outstanding fees are due from BANTES, AIPAM and HMTCA.

The balance in our account at 27th March 2017 was €40,179.53, and when the outstanding fees were paid it would be €42,454.53. The Treasurers report was agreed.

In answer to Raymond, Peter replied that, at present, our balance gains around €5,000 per year.

Raymond asked if non-listed surveyors (without criteria) need to be declared. Henk answered no and agreed that this may result in less income, if the 3 years experience rule was implemented this would amount to a loss of €1,000 per year. He suggested that we need to maintain a financial buffer in our accounts when projects arise in the range of €15,000 to €20,000.

All present thanked Hon Treasurer for his detailed report.

There followed a discussion on quality, pride and recognition of FEMAS Surveyors. Subjects included: sending to individual members LinkedIn and IUMI information; having something you can touch (FEMAS flag or pen); Networking (Insurers, Shipowners).

5. Membership

It was agreed that an article on our website announcing the revised and updated Statutes and Bye-Laws and the inclusion of Isolated Members – with conditions.

Regarding application for FIEM (France) it was agreed that the Secretary would send them the updated membership requirements and ask them if they can comply.



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6. Memorandum and Articles of Association

Secretary reported that the amended and updated Statutes and Bye-Laws had been circulated and posted onto our website.

It was agreed that an article should be posted onto our website announcing the above, and briefly outlining the Membership Requirements.

7. Report on Membership Requirements Ad-Hoc committee

See attached document titled FEMAS Membership Requirements, which is the result of deliberations at the Ad-Hoc meeting and this meeting.

There was discussion on the requirement for PI Insurance. It was agreed that this was recommended for Individuals in existing member associations and for new members it would be a requirement.

Agreed that a letter would be sent to all associations asking for confirmation that they are in agreement with the stated Membership Requirements.

Henk thanked the members who put their time and effort into forming the membership requirements.

8. SLAs – the way forward

Henk asked how do we get FEMAS known. He added that the danger of having a European wide network (FEMAS) is that it's as only as strong as its weakest link. He believed that Service Level Agreements (SLAs) would help to improve cooperation between FEMAS surveyors. We have to make sure we are explicit in specifying the work required.

It was suggested that we need a marketing plan (to include pen/pin/flag options) and to make sure it involves different cultures and clients. Henk suggested that Ad-Hoc committee should be reformed and meet to discuss marketing FEMAS and that we should have a professional marketing person (maximum charge for 2 or 3 days) present who has knowledge of our markets. It was agreed that we would once again pay for travel expenses.

The date for the Ad-Hoc committee meeting was agreed as 7th June. Location to be confirmed.

Finally, Henk said that he would send an email to each Association asking them to nominate a member for this Ad-Hoc committee.

9. Any Other Business

Gerd advised that he is retiring today and handing over to Gunnar. Henk thanked him for his critical and positive input to FEMAS, adding that he is welcome in the future to join us as an observer. Secretary agreed to keep Gerd on the mailing list.



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10. Date and Place of next meeting

The next meeting (ExCo/AGM) will be the end of Henk's Presidency, with Germany taking over. Gunnar announced that they have a plan for a meeting of two half days, from noon Friday to noon Saturday, with a small conference, an evening dinner, and a guided tour to the new Maritime Museum. A ladies programme will be included. VDSS will recommend a hotel. FEMAS individual members will also be invited.

Dates agreed as 20/21 October.

There being no further business the President closed the meeting thanking all for attending.



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